

INTER AMERICAN UNIVERSITY OF PUERTO RICO
TUITION, FEES AND OTHER CHARGES

SCHOOL OF LAW
YEAR 2017-2018

A : Students

FROM : Olga Lina López, Acting Vice President for Management, Finance and Systemic Services

RE : INFORMATION OF REGISTRATION COSTS FOR THE ACADEMIC YEAR 2017-2018

The Inter American University of Puerto Rico provides its students this information bulletin regarding the tuition, fees and other charges in effect for the 2017-2018 academic years, as approved by the Board of Trustees of this Institution. Included also is general information concerning norms for the payment of tuition and fees, deferred payments, and adjustments and reimbursements when a student withdraws from a class after it is pay for.

The academic year consists of two regular semesters and a summer session of six (6) weeks.

Tuition, fees, and other charges for the Academic Year 2017-2018 are as follows:

I. ADMISSION

Application form: JD and Master	-with the application	\$ 63.00
Application form: Juridical Science Doctorate /JSD	-with the application	75.00
Admission	-when admitted	125.00
Preparatory course "JD" *	-when admitted	485.00

II. TUITION

Students admitted or readmitted 2017-2018	-per credit hour	\$485.00
Students admitted or readmitted 2012-2017	-per credit hour	485.00
Students admitted or readmitted 2010-2012	-per credit hour	457.00
Students admitted or readmitted 2009-2010	-per credit hour	450.00
Students admitted or readmitted 2008-2009	-per credit hour	425.00
Students admitted or readmitted 2003-2008	-per credit hour	410.00
Master of Laws	-per credit hour	650.00
Juridical Science Doctorate /JSD **		
First year : First phase: Academic Residence	annual (two semesters)	7,800.00
Second year : Second phase: Teaching and publication	annual (two semesters)	4,000.00
Third year : Third phase: Dissertation thesis	annual (two semesters)	4,000.00

Auditing without credit -50% of regular per credit cost admitted or readmitted students

III. FEES

	Semester	Summer
General Fees	\$60.00	\$60.00
First Aid Center	15.00	6.00
Student and Cultural Activities / Student Council	20.00	N/A
Center for Access to Information	40.00	12.00
Infrastructure	79.00	40.00
Construction, Improvement and Maintenance	125.00	63.00
Bar Fee (Juris Doctor-English Program)	595.00	N/A
Goods and Services	55.00	28.00
Juridical Science Doctorate Fees	Semester	
First year	\$100.00	
Second year	200.00	
Third year	300.00	

IV. OTHER CHARGES

Study Certifications	-for each application	\$ 2.00
Late Registration	-at registration	50.00
Withdrawal or changes in courses, Total or Partial ***	-upon withdrawal or change	6.00
Additions of courses or changes of one course for another	-upon change	6.00
Deferred Payment Arrangements	-with the arrangement	6.00
Late payment of Deferred Payment	-when lateness occurs	5% of each payment
Charges made by the IAUPR or company contracted by the University for processing payments by checks received from students	-per returned check	26.00
Removal of incompletes and related academic works	-with application, per course	19.00
Law Review	-once a year, to enroll	15.00
Vehicles Access & Parking Fee	-per semester, up to a maximum of	30.00
	-per summer session up to a maximum of	10.00
Identification Card replacement	-with application	7.00
Academic Evaluation Fee		10.00
Graduation "JD"	-with application	100.00
Graduation and Thesis Defense "JSD"	-just one time	800.00
Graduation and Thesis Defense "JSD"	-just one time	800.00
Credit Transcripts	-per transcript	6.00

V. CHANGES IN TUITION, FEES AND OTHER CHARGES

The University reserves the right to review charges and fees whenever:

1. There is an increase in educational and general expenses and/or mandatory transfers.
2. Budget projections indicate a possible increase in these costs.
3. After careful analysis of any particular situation, the University administration determines that such changes are reasonable and justified.

VI. PAYMENTS

The total cost of tuition fees and other charges is payable in its entirety at the time of registration.

The difference between the total cost of tuition, fees and other charges and the total amount of financial aid a student receives (except for Work Study benefits) is payable at the time of registration.

Payments may be made by means of Money Orders, Certified Checks or Manager's Checks, drawn to the order of Inter American University of Puerto Rico, in cash, credit cards and debit card ATH.

Payments can also be made by MasterCard or VISA, accessing the University WEB page.

VII. DEFERRED PAYMENT ARRANGEMENTS

The University grants students the privilege of a deferred payment for seventy-five percent (75%) of the total cost of registration per semester, trimester or bimester upon signing a duly notarized promissory note. To be eligible for deferred payment, students must have liquidated any debts from previous academic terms. In no case shall the total amount to be deferred exceed the balance of the debt after discounting the financial aid benefits or loans.

The Chief Executive Officer of the academic units may, in exceptional cases, increase the percentage of the deferral if it is understood to be beneficial for the institution, and after analysis that concludes that there is reasonable certainty that the debt will be paid.

The payment of the deferred total cost of tuition, fees and other charges of a semester becomes due seventy-five (75) days after first day of class. The deferred amount for a semester is due in a maximum of three (3) equal installments.

The award of a deferred payment carries a fee to cover part of the administrative expenses of this service. There will be a charge of five percent (5%) on an installment is not paid by its due date.

It is the responsibility of each student to know when payments are due and make arrangements accordingly.

Students who do not meet their financial commitments by the due date will be suspended, withdrawn from classes, and will not receive a grade in courses in which they have enrolled. They will also lose their rights to receive University services until their debts be removed in accordance with the Federal and Puerto Rican regulations.

THERE IS NO DEFERRED PAYMENT PLAN DURING THE SUMMER SESSIONS, except by the expressed authorization of the Acting Vice President for Management, Finance and Systemic Services. This deferred amount must be pay within thirty (30) days from the last day of classes of the summer session in which the deferment was awarded.

VIII. DEBTS FOR OTHER REASONS

When a student or former student is in debt to the University for any other reason than deferred payments, as explained in the current Catalog, independently of any payment plan granted or any collection procedure that may be or has been initiated, they will lose their rights to receive University services until the debt is paid in full.

Students transferred from another University or College who has debts with any of the federal financial aid programs will not be eligible for financial aid at this University.

IX. ADJUSTMENTS AND REIMBURSEMENTS**PARTIAL WITHDRAWAL**

Per semester:

100% of the cost of the credits and laboratory fees (not including other fees) dropped before the start of classes.

75% of the cost of the credits and laboratory fees (not including other fees) dropped during the first, to third day of classes.

50% of the cost of the credits and laboratory fees (not including other fees) dropped during the fourth and fifth day of classes.

THERE WILL BE NO REIMBURSEMENT AFTER THE SECOND WEEK OF CLASSES.

These adjustments will be applicable to students who pay the total cost of their tuition in cash.

FEES AND OTHER CHARGES ARE NOT REFUNDABLE AFTER CLASSES BEGIN.

Per summer session:

100% of the cost of the credits and laboratory fees (not including other fees) dropped before the start of classes.

75% of the cost of the credits and laboratory fees (not including other fees) dropped during the first or second day of classes.

50% of the cost of the credits and laboratory fees (not including other fees) dropped during the third or fourth day of classes.

THERE WILL BE NO REIMBURSEMENT AFTER THE FOURTH DAY OF CLASSES.

These adjustments will be applicable to students who pay the total cost of their tuition in cash.

FEES AND OTHER CHARGES ARE NOT REFUNDABLE AFTER CLASSES BEGIN.

*These fees are non-refundable.

**The costs of the third year of studies will be extended to a possible fifth year, when the student requires that additional period to complete the degree requirements.

***During reimbursement period only.